

Who We Are:

We are a state Risk Management program that works with state employees and their agencies to access workplace mediation, communication-based training and offer alternative resources to workplace conflict. Our goal is to provide state employees an early resource to resolve conflicts in the workplace.

Workplace Mediation:

The ADR Bureau uses a co-mediation model (two mediators) and is a peer mediation program. Most of our mediators are state employees; others are trained professionals who are dedicated to giving their time to help state employees improve their workplace relationships. Mediators help facilitate the discussion by ensuring an open, respectful and effective environment for dialogue to address workplace conflict.

Address

1100 S. St. Francis Drive Suite #2079 Santa Fe, NM 87505

Contact Us

Kimberly Ulibarri **Bureau Chief** 505-827-0444

Abril Trujillo **Mediation Coordinator** 505-827-0421

adr.bureau@gsd.nm.gov

NM Alternative Dispute Resolution (ADR) Bureau

Risk Management Division **General Services Department**

"Encouraging mutual respect through communication."



The NM ADR Bureau helps manage and resolve work disputes in a fair, timely and costefficient manner. Most mediations can be scheduled in about two weeks once all paperwork is received.

Mediation emphasizes problem solving and encourages a forward-looking approach to resolving work disputes.

It allows managers and employees to influence the process and have control over the outcome, unlike other formal processes where someone else ultimately imposes an outcome.

Voluntary, Confidential & Free

Mediation through our program is voluntary, confidential, informal and free. Workplace conflict is a workplace issue and should be dealt with during work time.

Self-Determination

Trained, impartial third parties (mediators) do not take sides, offer solutions or have decision-making authority. They help the parties focus on their interests to reach a mutually agreeable resolution.

"This was a wonderful experience. I was able to express myself, listen to the other party and seek clarification. We were able to see things in a different perspective and we came out with good things to work on."

~ Program Participant