

Q1. Appendix E

Appendix E references an "Offeror Law Firm" and includes certifications regarding general civil litigation experience. Since this solicitation is for investigative services, please clarify whether these requirements apply to Offerors responding to RFP #26-350-4905-0002 and, if not, whether an amended Appendix E will be issued.

A1. Because the RFP, when read as a whole, clearly identifies the nature of the procurement and the applicable requirements for investigative services, the Agency does not intend to issue an amendment to Appendix E. Offerors should complete and submit the required forms in a manner consistent with the investigative services sought under this solicitation.

Q2. Reference Confidentiality

The RFP requires organizational references to submit Appendix F directly to the Procurement Manager. Please clarify whether completed reference questionnaires will be treated as public records following contract award, or whether the Agency will maintain the confidentiality of reference submissions to the extent permitted by law.

A2. Completed reference questionnaires submitted in response to Appendix F will be handled in accordance with the confidentiality and public records provisions set forth in this RFP and applicable New Mexico law. While Offerors and references may identify information they believe to be confidential or proprietary, the Agency cannot guarantee that any submitted information will be exempt from disclosure.

Q3. Core Staff References vs Appendix F

Section IV.B.3.D states that three references must be provided for each proposed core staff member. Please clarify whether this requirement is separate from the Organizational Reference Questionnaire requirement in Section IV.B.2 and Appendix F.

A3. Section IV.B.3.D (Core Staff References) pertains to individual personnel.

The requirement for "three references for each proposed core staff member" is intended to validate the qualifications, experience, and performance of the specific individuals you are proposing for key roles.

Section IV.B.2 and Appendix F (Organizational Reference Questionnaire) pertain to the offeror organization/company. These references evaluate the firm's overall performance, capabilities, and experience on similar projects or contracts.

Q4. What Information Is Required?

Please clarify the information required to satisfy the reference requirement for proposed core staff members in Section IV.B.3.D.

A4. Offerors may satisfy this requirement by providing the information specified in Section IV.B.3.D, names, positions, and current telephone numbers of clients who can give information as to the Offeror's experience and competence. The Agency does not require the use of a specific form, questionnaire, or submission format for core staff references.

Q5. Financial Stability

Section IV.C.1 (Financial Stability) requires the submission of audited financial statements and related financial information. Please confirm whether audited financial statements and other financial information submitted in response to this section may be designated as confidential financial information and redacted from the public version of the proposal.

A5. Audited financial statements and other financial information submitted in response to Section IV.C.1 (Financial Stability) may be designated as confidential financial information, provided the information qualifies as confidential under the RFP and applicable law.

Pursuant to Section II.C.8 (Disclosure of Proposal Contents), confidential financial information concerning the Offeror's organization may be marked as confidential and will be treated in accordance with the RFP's confidentiality provisions. Offerors should clearly identify any confidential financial information and ensure that such information is readily separable from the remainder of the proposal.

Additionally, Section III.C.1 specifically provides that financial information considered confidential should be placed in the Confidential Information binder. Offerors submitting confidential financial information must provide both an unredacted version for evaluation purposes and a redacted version for the public file, with confidential information blacked out rather than omitted or removed.